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Title	Calendar: Cross - Listing of Courses
Policy Area	Education/Academic - General
Policy Number (to be assigned by Information Services)	D.4.1 .1
See also (related policies)	

Effective Date of Policy:	January 1, 2015
Approval Date:	October 2, 2014
Applies to:	Employees and Students
Approving Body :	Education Council
Supersedes/New:	OC Board June 28, 2005 ; replaces May 2005 version
Authority	College and Institute Act

The following are responsible for the administration of this policy,

Primary Office	Contact
Office of the Registrar	Registrar

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Policy Statement
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**Definition:**

Cross-listed courses have the same course title, calendar description, course content, level, and credit value, but department course codes may vary. Cross-listed courses are identified in the Okanagan College calendar. A cross-listed course is a course that is listed under two or more distinct course codes. However depending upon the program of study in which the student is enrolled, the appropriate course code will be listed on the student's transcript.

Policy Details
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Requirements:

1. Cross-listing proposals must have the approval of all relevant departments, portfolio curriculum review bodies, Education Council standing committees and Education Council.
2. Course content, calendar description, format, contact hours, methods of evaluation, and selection and recommended assignment of faculty will reside with the originating department.
3. A full course calendar description will be provided for the course in all departments using the cross-listed course. The course calendar entry will also include a statement similar to the following example: "This course is also offered as ANTH 100. Students with credit for ANTH 100 cannot take SOCI 100 for further credit."
4. Okanagan College will maintain a table of cross-listed courses to ensure:
  - x Credit will be granted only once for the cross-listed courses.
  - x Students will continue to meet program requirements for the number of courses taken outside the faculty or outside the area of specialization.
  - x A cross-listed course may only be used once to meet the requirements for a credential.
5. Faculty who are capable of teaching a cross-listed course need only reside in one of the departments offering the cross-listed course.
6. The Dean's office of the originating department will maintain a record of the consultation and agreement between the cross-listing departments.